

**REPORTING HARASSMENT, INTIMIDATION, AND BULLYING
REQUIREMENTS FOR BOARD MEMBERS, DISTRICT EMPLOYEES, VOLUNTEERS, AND CONTRACTED SERVICE PROVIDERS**

In accordance with the Wall Township Board of Education Policy 5512 regarding Harassment, Intimidation, and Bullying, the Board of Education requires the principal at each school to be responsible for receiving complaints alleging violations of this policy. All board members, school employees, volunteers and contracted service providers who have contact with pupils are required to **verbally** report alleged violations of this Policy to the principal or principal’s designee on the **same day** when the individual witnessed or received reliable information regarding any such incident. All board members, school employees, volunteers and contracted service providers who have contact with pupils, also shall submit a report in **writing** (The Bullying Incident Report Form) to the principal within **two school days** of the verbal report.

- Day 1: Report the alleged HIB incident on the same day to the School Principal, Anti-Bullying Specialist or any administrator who shall initiate the school district’s procedures.**
- Day 2: Complete and submit the Bullying Incident Report Form to the School Principal within 2 school days of the verbal report.**

Wall Township Public Schools – HIB Contact Information

<i>District Coordinator</i>		<i>Ms. Tiffany Steiner</i>	<i>732-556-2657 (Phone)</i>	<i>732-556-2101 (Fax)</i>	tsteiner@wallpublicschools.org
School	Principal	Anti-Bullying Specialist	Phone Number	Fax Number	E-mail Address
Wall High School	Mr. Kevin Davis	Moira Barocas	732-556-2055	732-556-2104	mbarocas@wallpublicschools.org
Wall Intermediate School	Mr. Eric Laughlin	Kelly Eastmond	732-556-2519	732-556-2536	keastmond@wallpublicschools.org
Allenwood School	Ms. Erin O’Connell	Amanda Smyth	732-556-2130	732-223-6259	asmith@wallpublicschools.org
Central School	Mr. Efstratios Monafis	Stacey McManus	732-556-2568	732-556-2551	smcmanus@wallpublicschools.org
Old Mill School	Ms. Jill Antonello	Michelle McRoberts	732-556-2129	732-556-2629	mmcroberts@wallpublicschools.org
West Belmar School	Mr. Anthony Abeal	Stacey McManus	732-556-2568	732-556-2581	smcmanus@wallpublicschools.org
Primary School	Ms. Erin Embon	Laurie Maas	732-556-2622	732-556-2115	lmaas@wallpublicschools.org

WHAT IS HARASSMENT, INTIMIDATION AND BULLYING?

- Any gesture, any written, verbal or physical act or electronic communication which:
 - will have the effect of physically or emotionally harming a pupil;
 - will damage the pupil’s property;
 - places the pupil in reasonable fear of physical or emotional harm or damage to property;
 - has the effect of insulting or demeaning any pupil or group of pupils;
 - creates a hostile educational environment or interferes with a pupil’s education by severely causing emotional or physical harm; or
 - is perceived to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation, gender expression, disability or other distinguishing characteristic.